

## **CONSTITUTION OF FRIENDS OF NORTH BRUNY INC.**

### **1. Name**

The name of the Association shall be Friends of North Bruny Inc. and hereafter referred to as FONB<sup>b</sup>.

### **2. Association's Office**

The office of the Association is to be at the following place or any other place the board of management determines,  
7 Stiffy's Creek Rd, Dennes Point 7150, Tasmania

### **3. Objects<sup>b</sup>**

The overarching objectives of FONB are:

- to promote low impact (environmental, social, cultural) and high quality projects that benefit both the environment and people of North Bruny.
- to act as stewards for the protection and preservation of the unique North Bruny environment and it's lifestyle for current and future generations.

And specifically:

- To work cooperatively with Kingborough Council, Community Associations, and State and Commonwealth Government departments in regard to safety, public access, amenities, Coast Care projects and other improvements impacting on the North Bruny community and lifestyle.
- To make representations to the above bodies in relation to technical assistance, specialist knowledge, sponsorship, materials or other assistance with projects.
- To promote and encourage a "Coastcare" ethic in the general community and to organise social activities for this purpose for the whole community.
- To obtain funding assistance through local fundraising, government programme funding and sponsorship.
- To increase awareness about our coastal and landcare issues (including vegetation, birds and wildlife) through consultation with Coast Care, Landcare, Green Corps and associated groups.
- To ensure the whole community is aware of, and has input to, any developments or proposals put forward by Kingborough Council, Parks and Wildlife or any community group

### **4. Membership**

There will be two classes of membership:

- Individual membership.
- Family membership.

Membership shall be restricted to those who are resident on Bruny Island, ratepayers in respect of Bruny Island property, or are an immediate family member of any such ratepayer.

### **5. Voting**

Voting shall be restricted to financial members. "Financial members" means members who have paid the subscription for the current financial year.

Individual membership shall carry one vote and family membership two.<sup>a</sup>

## **6. Subscription**

The annual subscription for members will be set by the committee and put to the Annual General Meeting (AGM) for confirmation.

Subscriptions must be paid no later than three months after the commencement of each calendar year, after which membership will lapse<sup>b</sup>.

## **7. Office Bearers**

The Office Bearers shall be President, Vice President, Secretary, Treasurer, and Public Officer. Office bearers will be elected at the AGM.

## **8. Management Committee**

The Management Committee shall consist of the office bearers and four (4) committee<sup>bc</sup>. Committee members will be elected at the AGM.

The Management Committee shall have the power to perform all such acts and deeds as shall appear to them necessary or essential for the management of FONB.

The Management Committee shall have the power to fill any vacancy occurring on the Committee during the year. Such appointments are subject to ratification at the next General Meeting.

The powers of the Management Committee shall be:

- To appoint sub-committees to manage and control approved projects and activities<sup>d</sup>;
- To summon the Annual General Meeting, General Meetings and Special General Meetings;
- To control finance. (Note: any special levies required to maintain any particular activity shall be decided by a General Meeting).
- To make, rescind, or amend such rules or by-laws as may be deemed necessary to carry out the powers vested in the Committee resolved by the Association in General Meetings.
- To do other things as may be delegated to it by the Association.

Any representation on behalf of FONB to external organisations shall be authorised by the President in consultation with the Vice President, Secretary and Treasurer, or otherwise approved at a Committee meeting.

## **9. Meetings**

### Annual General Meeting. (AGM)

The Annual General Meeting shall be held before 30 November<sup>b</sup>. Each member shall have one vote at the Annual General Meeting. Individual membership shall carry one vote and family membership shall carry two votes at the Annual General Meeting.<sup>a</sup>

General Meetings

General meetings may be called by the Management Committee as deemed necessary. Individual membership shall carry one vote and family membership shall carry two votes at a General Meeting. <sup>b</sup>

Special General Meetings

Members may demand a Special General Meeting. This requires a written requisition signed by at least eight (8) members. The requisition (setting out the reasons for the meeting) must be delivered to the Secretary and he/she shall within 14 days of receiving such a requisition, call a Special General Meeting of the Association. Individual membership shall carry one vote and family membership shall carry two votes at a Special General Meeting<sup>b</sup>.

Committee Meetings

Meetings of the Management Committee shall be held quarterly or when the President (in consultation with the Vice President, Secretary and Treasurer) deems it necessary or when a majority of the Committee call a meeting of the Management Committee<sup>b</sup>.

All Management Committee members will have a vote at committee meetings with the chairman having a deliberative as well as a casting vote.

Any Office Bearer or other Committee Member absenting himself/herself from three consecutive Committee Meetings without the consent of the Committee may be deemed to have vacated his/her office and the Committee shall fill any such vacancy as provided in rule 7. The Committee shall have the power at any Committee Meeting to grant leave of absence to any committee member of office bearer. An office bearer or committee member will be required to attend at least half the Committee Meetings held during the year.

Members may attend Committee Meetings but have no voting rights.

Management Committee meetings may be held as a 'round robin' by telephone link-up, email or 'chat'.<sup>a</sup>

**10. Quorum**

Fifteen (15) members shall form a quorum at Annual General Meetings, General Meetings and Special General Meetings.

Four (4) Committee members shall form a quorum at any Management Committee meeting.

Only financial members will be counted in respect of determining a quorum.

**11. Accounts**

All moneys of the Association shall be deposited with such bank or banks as the Committee may from time to time appoint.

All cheques and other withdrawals from banks shall be signed by two officials appointed by the Committee.

Any endorsement of cheques, orders or other negotiable instruments shall be by one of the appointed officials.

The Committee shall cause true and accurate records to be kept of the moneys received and expended and the matters in respect of which such receipts and expenditure take place and of the assets and liabilities of FONB.

An annual exemption from audit can be sought under the provisions of the Associations Incorporation Act 1964 as long as the specified resolution is passed at a General Meeting<sup>b</sup>.

**12. Alteration to Constitution**

No amendment shall be made in the Constitution except at the Annual General Meeting or Special General Meeting called solely or inter alia for that purpose and in either case only with the approval of two-thirds of those present. Votes in writing by those members unable to attend will be accepted and those members would be considered present for the alteration.

**13. Discipline**

Where the action of any member is deemed by the Committee on a majority vote to contravene the aims and objectives of, or in any way discredit FONB then that member may be suspended for a specified time or permanently.

**14. Dissolution of FONB**

A motion to dissolve FONB may only be dealt with at a Special General Meeting called specifically for that purpose. On application in writing, made to the Committee by fifteen (15) members, signifying their desire that FNP be dissolved, a Special General Meeting shall be called within 21 days. At the Meeting votes in writing by those members unable to attend will be received, and the votes of at least two-thirds of all Members shall be necessary to carry the proposition for the dissolution. The quorum at such meeting shall consist of twenty (20) members or a majority of the actual number of members

On dissolution of the Association all the Association's assets shall be given to an association or club with similar objects to this Association, such association or club to be specified in the motion of dissolution.

**15. Honorary members**

The Committee may confer Honorary Membership on certain individuals who it is believed have made a special contribution to FONB. Such Honorary Memberships will have effect for the current year only but may be renewed as deemed appropriate. Honorary Members shall have all the rights of full members except for voting rights.

**Adopted:**

**Revised: 2 October 2016**

<sup>a</sup> Amendment meeting 6 June 2009

<sup>b</sup> Amendment AGM 13 December 2014

<sup>c</sup> Amendment AGM 2 October 2016